



**GENERAL INVESTMENT DIVISION
PROCUREMENT & INVESTMENT DIVISION**

TED 096/2023

**CALL FOR TENDERS
FOR A PMO TECHNICAL ADVISOR SERVICES**

SUMMARY OF THE CALL

OPEN CALL	
ECONOMIC OPERATOR	THESSALONIKI PORT AUTHORITY S.A. Main line of business: Port activities Address: Within the Port of Thessaloniki GR 54625 Thessaloniki Tel.: 2310593121, Fax: 2310510500 Email address: secretariat@thpa.gr Website address: www.thpa.gr
Bid closing date	04/12/2023
Deadline for the Submission of Requests for Clarifications	28/11/2023
Awarding Criterion	Most advantageous bid based on price and quality criteria
Contact for information/clarifications	On the tender procedure Name: George Papageorgiou Email: gpapageorgiou@thpa.gr Tel: +30 2310593305 Name: Ilias Samaras Email: isamaras@thpa.gr Tel: +30 2310593206 On technical issues Name: Lazaros Ladopoulos Email: lladopoulos@thpa.gr Tel: +30 2310593328

Eligible Institutions	Credit or financial institutions or insurance companies within the meaning of Law 4364/2016 that operate legally in an EU country, EEA, OECD or the Financial Action Task Force (FATF) and have this right in accordance with the applicable provisions, otherwise in a country with a credit rating for long-term investments of at least A- (or equivalent) or higher by at least two of the rating agencies Moody's, Standard & Poor's or Fitch. EFKA (former ETAA - TSMEDE) is also included in the "Acceptable Institutions".
Authorized representative	The legal representative of the Candidate or the specially authorized representative (by decision of the Candidate's competent body), as the case may be, having the authority to bind the Candidate and to sign and submit the bid.
Participation Guarantee	It has the meaning given to it in paragraph 14.1.6 hereof.
Association of Economic Operators	They are more than one natural or legal person submitting a bid jointly, regardless of whether or not they have a specific legal form (e.g. consortium).
Evaluation committee	The Committee in charge of the opening and evaluation of Candidates' bids.
Procurement Regulation	The Procurement Regulation of ThPA S.A. as approved by its competent bodies, which governs the assignment of the PMO Services and is available on the following link https://www.thpa.gr/el/our-vision/#Policies .
Projects or Construction Projects	Projects of ThPA SA to which this assignment may relate and which are indicatively (non-binding as to its implementation) listed in Annex I hereof.
Candidate	Any legal person or Association of Economic Operators that participates in the Tender and submits a bid in accordance with the terms of this Call.
Financial Bid/Proposal	The data that are submitted by the Candidate regarding its remuneration for the PMO Services in accordance with clause 5.3.3. and consist of the following: - Annex V, for the total offered fee of PMO Core Team members, - Annex VI, for the binding prices for the employment of the other members of the Project Team will be employed (in addition to the PMO Core Team).
Project team	The Contractor's staff that will be employed for the Provision of PMO Services and includes as a minimum the executives listed in Annex III.
Bid	All the data, documents and information that shall be submitted by the Candidates in the context of the Tender, in accordance with the terms of this Call.
Call for Proposals or Call for Tender or Invitation	This open Call for Tenders for PMO Technical Advisor Services.
Contract or PMO Contract	The contract to be signed between ThPA and the selected Contractor for the assignment of PMO Services.
Technical Bid/Proposal	All the data that are submitted by the Candidate in accordance with clause 5.3.2. hereof.
Contractor or PMO or Technical Advisor	The Selected Contractor that will be selected by the Company for the provision of PMO services and will conclude a Contract with the Company.
Concession Agreement or CA	The Concession Agreement dated 02.02.2018 between the Greek State and Thessaloniki Port Authority S.A., which was ratified by Law 4522/2018, as amended and in force.
General Technical Division	The General Technical Division of ThPA, which is responsible for the design, coordination and performance of the tasks.
Company or ThPA	The company with the name Thessaloniki Port Authority S.A.

PMO Technical Advisor Services	The services that fall within the physical scope of this Call, as defined in Article 1.1. and specified in Annex III hereto.
Infrastructure	The onshore facilities of ThPA S.A., as listed in Annex II.



ARTICLE 1. PHYSICAL AND FINANCIAL OBJECT

1.1 Physical Object

This Call for Tenders is about the selection of a Contractor for the PMO Technical Advisor Services, as described in this Call and specified in Annex II, hereto.

In particular, the physical object of the contract is:

- 1.1.1 The management of the maturation and implementation of the Construction Projects, which include - in an indicative and non-binding manner- the list of its Projects of **Annex I**. The management of maturation consists of the support to the competent Divisions of ThPA at the stage of the designs, licenses and tendering procedures for the selection of contractors. The management of the Project construction consists of the technical advisor services, supervision as well as the preparation of the necessary individual procedures for the management of the Construction Projects. It is clarified that the Projects of **Annex I** are listed in an indicative and non-binding manner in this Call solely for the purpose of informing the Candidates about the nature of the PMO Services in the context of the preparation of their bid and therefore:
- the Contractor may in no case refuse to provide PMO Services for a Project of ThPA on the grounds that it is not mentioned in Annex I, and
 - ThPA does in no way give any guarantee or commitment to the Candidates as to the implementation (or not) of the Projects; this remains entirely at its sole discretion, without the Candidates acquiring (either hereunder or through the concluded Contract) any legal right or expectation of a right or interest to provide PMO Services in the aforementioned Projects,
 - in case of implementation of Projects, ThPA retains an absolute discretion to request (or not) the provision of PMO Services from the Contractor.
- 1.1.2 The management of the maintenance of the building facilities and overall Infrastructure of ThPA, as indicatively and not restrictively listed in Annex II, which consists of the support to the competent Maintenance and Infrastructure Management Divisions of ThPA at the following stages:
- ✓ Establishment of a registry and codification of the maintenance object.
 - ✓ Establishment of an Annual Plan and a Maintenance Schedule.
 - ✓ Issuance of work orders through special maintenance management system software and provision of feedback on completed tasks.
 - ✓ Organization, monitoring of progress, archiving, preparation of reports and preparation of a history of preventive, corrective and improvement maintenance tasks.
 - ✓ Preparation of the necessary individual maintenance works management procedures.
- 1.1.3 The drafting, within six (6) months from the signing of the Contract of the PMO Technical Advisor, of the individual procedures for the management and supervision of the construction works in accordance with the structure of Category C of **Annex II**.
- 1.1.4 The estimated duration of PMO Services is three (3) years, with the possibility of extension, at least before one (1) month from its expiration, for an additional period of up to two (2) years, under the same conditions. It is clarified that during the extended period, it will be possible to index the unit price applied by the Contractor per man-month based on a clear and specific mathematical formula provided for in the Contract in order to ensure the necessary adjustment to the applicable conditions. In the event of an extension, ThPA S.A. will retain the right to terminate the Contract at its discretion, upon prior notice with a deadline of no more than three (3) months.

1.2 Awarding Criterion

The awarding criterion is the most advantageous bid, which is evaluated based on the price-quality ratio, in accordance with **Article 9** hereof.

ARTICLE 2. TENDER OBJECTIVE

The Objective of the Tender is the conclusion by ThPA S.A. of a contract for the provision of consulting services with the PMO as Technical Advisor. The contract terms shall correspond to the PMO Services according to the **Annex II** thereof and the brief description below.

- 2.2.1 This Call is published in the ThPA (www.thpa.gr) in its entirety, with the exception of **Annex I**.
- 2.2.2 During the period from the publication of the Call on ThPA's website until five (5) calendar days before the deadline for the submission of bids (inclusive), the Candidates have the possibility to receive a copy of Annex I hereto, which, due to their sensitive commercial content, remain confidential.
Annex I will be made available to Candidates, in electronic form via email. To forward electronically this Annex of the Tender, the Candidates are required to send a relevant request to the e-mail addresses indicated in the clause 2.2.4 below. The relevant application includes as a minimum the full details of the Candidate (e.g. name, TIN General Commercial Registry (G.E.M.I.) and the contact person (contract person), e.g. full contact address, telephone number and email address.
- 2.2.3 Interested parties may receive additional information or clarifications regarding the Call up to five (5) calendar days, before the deadline for submission of bids (inclusive), by submitting written questions to the Procurement Department of ThPA via e-mail to both e-mail addresses: gpapageorgiou@thpa.gr and isamaras@thpa.gr. After the expiry of the above deadline, no other communication or request for clarification regarding any term hereof will be accepted. The written answers from ThPA S.A. will be communicated to all interested parties. Candidates are not allowed to invoke oral answers or clarifications from ThPA.
- 2.2.4 ThPA, at its sole discretion and based on the Procurement Regulation and without any penalty, has the right to cancel or repeat the Tender at any stage of the procedure.

ARTICLE 3. ELIGIBILITY

3.1 Eligible to participate.

- 3.1.1 The companies that have the competences and meet the criteria of Paragraph **4.1** are entitled to participate in the Tender.
- 3.1.2 Associations of economic operators are not required to have a specific legal form for bidding. The selected Association of Economic Operators may be required to have a specific legal form insofar as the inclusion of such a legal form is necessary for the proper performance of the contract.
- 3.1.3 In the case of a bid by an association of economic operators, all members are jointly and wholly liable to the contracting entity.
- 3.1.4 In the case of Associations of Economic Operators, the criteria described in par. **14.1.1** (civil status criteria) and **14.1.2** (no conflict of interest) must be met by each of the companies participating in the Association of Economic Operators. The criteria described in par. **14.1.7** (criterion of economic and financial status) or **14.1.8** (previous experience), (Quality assurance standards) and 14.1.5 (Professional liability insurance cover) must be met by the company with at least 51% stake in the joint venture (the main member of the joint venture). The criteria described in par. **14.1.3** (possibility of exercising the professional activity) must be satisfied by at least one of the companies of the association.
- 3.1.5 The percentage by which each member participates in the Association of Economic Operators must be explicitly stated in the bid.
- 3.1.6 Subcontracting is not allowed to natural persons and/or companies.

ARTICLE 4. EXCLUSION CRITERIA - QUALITY ASSESSMENT

4.1 Exclusion Criteria

4.1.1 Civil Status Criteria:

The Candidate is disqualified if he does not meet all the following criteria:

- (1) the managers in the case of limited liability companies (LLCs), general partnerships (GPs), limited partnerships (LPs) or private capital companies (P.C.s), and the Chairman and CEO as well as the persons entrusted with the management and representation of the company in the case of a Societe Anonyme (SAs), or the natural persons who exercise its management in any other case, have been convicted by a final decision of a criminal court of any jurisdiction for offences related to his professional or business activity, which do not allow his participation in the Tender. Offences relating to professional or business activity include (but are not limited to) embezzlement, extortion, forgery, perjury, fraudulent bankruptcy
- (2) Has been declared or is under bankruptcy, insolvency proceedings or otherwise in default/cessation of payments or has admitted in writing the default/cessation of payments when the debts become due and payable, has made a general arrangement or arrangement with or for the benefit of its creditors or a competent authority in any relevant jurisdiction: (i) has entered into any other formal reorganisation proceedings under any bankruptcy or other insolvency law or other similar law affecting the rights of creditors in general (in Greece see Law 4738/2020 as in force); (ii) has appointed an administrator, special liquidator, nominee, trustee or other person in a similar capacity for himself or for all or almost all of his assets; and /or (iii) is in difficulty, seizure, freezing or other legal proceedings imposed, enforced or sued against him or against all or almost all of his assets, at the date of submission of the bid
- (3) Has not fulfilled or otherwise entered into any statutory arrangement with respect to any material obligations relating to the payment of social security contributions, to the extent applicable
- (4) Has not fulfilled or otherwise entered into any statutory arrangement with respect to any material obligations relating to the payment of social security contributions. to the extent applicable

4.1.2 Absence of conflict of interest

The Candidates and their main shareholders, as well as the main staff of the Project Team, must not have, or have had in the last ten (10) years, a relationship or connection with ThPA that leads, in the reasonable opinion of ThPA, to a conflict of interest.

4.1.3 Possibility to exercise the professional activity.

The Candidate must be registered in the professional register required for the provision of PMO Services in Greece or in a corresponding professional register of the Member State of establishment. In the latter case, the Candidate will be registered, if required, in the professional register in Greece before signing the Contract.

The above condition must be fulfilled by the Technical Advisor seamlessly and throughout the duration of the PMO Contract.

4.1.4 Quality assurance standards

Candidates for the purposes of this Call and throughout the duration of the Contract must comply with a certified ISO 9001 quality assurance system or other equivalent.

ThPA recognizes equivalent certificates issued by bodies accredited by equivalent accreditation bodies, based in other Member States. They shall also accept other evidence of equivalent quality assurance measures where the economic operator concerned had no possibility of obtaining such certificates within the relevant time limits for reasons that are not attributable to that economic operator provided that the economic operator proves that the proposed quality assurance measures comply with the required quality assurance standards.

4.1.5 Professional indemnity insurance

The Candidate for the purposes hereof and throughout the term of the Contract shall be insured against professional liability risks for an amount of at least one million Euro (€1,000,000) per incident and for two million Euro (€2,000,000) in total.

4.1.6 Letters of Guarantee or Amounts of the Guarantee

- (i) The Candidates, upon the submission of their bid, must either (a) provide a Participation Letter of Guarantee issued by an Eligible Bank, of twenty thousand Euros (**€20,000**) or (b) provide the necessary supporting documents that an amount, equal to the Participation Letter of Guarantee, of twenty thousand Euros (€20,000) has been deposited, transferred and made available as a guarantee (hereinafter: the Amount of the Guarantee) for the Candidate's participation in the Tender, in one of the following bank accounts of ThPA:

 ΕΘΝΙΚΗ ΤΡΑΠΕΖΑ	GR920110210000021047129438
 ALPHA BANK	GR9301408460846002001000178
 Eurobank	GR5002600070000920200126291
ΤΡΑΠΕΖΑ ΠΕΙΡΑΙΩΣ 	GR93 0172 2150 0052 1504 4724 728
 attica bank	GR73 0160 4670 0000 0008 4927 414

The Participation Letter of Guarantee will have a validity term of sixty (60) calendar days after the expiry of the bid, as set out in **Article 7**. The Participation Letter of Guarantee will be released or the Guarantee Amount will be returned by ThPA to all Candidates after the signing of the PMO contract and the submission by the successful Candidate of the Performance Guarantee or the Performance Guarantee Amount. The above guarantee (regardless of its type) is forfeited if the Candidate does not fulfill all the obligations referred to in this Tender.

- (ii) The Preferred Bidder will be requested to (a) provide a Performance Guarantee issued by an Eligible Bank, of **sixty thousand euros (€60,000)** with an initial validity of one (1) year and the obligation for its continuous and uninterrupted renewal or b) to provide the necessary supporting documents that an amount equal to the Performance Guarantee has deposited, transferred and become available as a guarantee to one of the bank accounts held by ThPA. This guarantee must be provided within the deadline set by ThPA in the Assignment Notice in accordance with Article 10. In the event that the Preferred Bidder does not provide this guarantee within this period, the PMO Contract is not signed with the specific Candidate and ThPA reserves the right to enter into negotiations for the conclusion of a Contract with the other Candidates.
- (iii) In the case of an Association of Economic Operators, the Participation Letter of Guarantee and the Performance Letter of Guarantee must also include the condition that the guarantees cover the obligations of all parties participating in the Association of Economic Operators.

The Candidate is disqualified if he does not meet at least one of the two following criteria:

4.1.7 Criterion of Economic and Financial Situation

The candidate will be disqualified if its annual turnover (updated average of the three last fiscal years that have been audited), for engineering consultancy services is not equal or higher than **two million five hundred thousand euro (€2.500.000,00)**.

4.1.8 Previous Experience

Candidates must have a proven **5-year** experience in the field of:

- (i) ports/port works for supervisory or independent engineer duties in construction works (also in the field of port works)
- (ii) in the development and implementation of quality management systems, in the field of planning, scheduling and certification monitoring.
- (iii) in the role of supervisor or independent engineer or Technical Advisor to a Port Authority.

4.2 Qualitative selection criteria

4.2.1 PMO staffing

The PMO will have highly qualified personnel, experienced and suitable for each position, as defined in the requirements of the Call, which will consist of the required Key Experts of the **Annex III** team (for which its Technical bid will be evaluated), for the operation of the Project Management Office (PMO Core Team).

The list of the PMO Core Team in full compliance with its general requirements in accordance with the requirements of **Annex III** is:

1. General Project Manager (**Annex III**: -PMO-1.1/ Project Director) who has a minimum 5-year experience in port projects and will be available throughout the duration of the Contract.
2. Design Manager (**Annex III**: PMO-1.2/ Design Manager)
3. Project Coordinator (**Annex III**: PMO-1.3/Project Coordinator).
4. Construction Manager (**Annex III**: PMO-1.4/Construction Manager)
5. FM Director (**Annex III**: PMO-1.5/FM Director)
6. FM Project Manager (**Annex III**: PMO-1.6/ FM Project Manager)
7. PMIS Manager (**Annex III**: PMO-1. 7/PMIS Manager).
8. Project Controls Manager (**Annex III**: PMO-1.8/ Project Controls Manager)
9. Cost Manager (**Annex III**: PMO-1.9/ Cost Manager)
10. QA/QC Manager (**Annex III**: PMO-1.10-- / QA/QC Manager)
11. HSE Manager (PMO-1.11:/ HSE Manager)
12. Project Engineer (**Annex III**: PMO-1.12 & 13/ Project Engineer)

The requirements of permanent positions based in Thessaloniki as listed in Annex III will be discussed in detail with the representatives of ThPA S.A. The executives/members of the Project Team must be employed with the exclusive cooperation or partners of the Candidate for a period exceeding three (3) last consecutive months.

The PMO must ensure that experts are adequately supported and equipped. He must ensure that there is an adequate administrative, secretarial and interpretative provision (if required) allowing experts to focus on their primary responsibilities.

4.2.2 Ability to rely on third party capabilities

Candidates may, as regards the qualitative selection criteria, rely on the capacities of other bodies, regardless of the legal nature of its links with it. In this case, they prove that they will have the necessary resources, by presenting the commitment of the Bodies to whose capacity they rely on.

In particular, a document (contract or, in the case of a legal person, a decision of its competent administrative body or, in the case of a natural person, a solemn declaration) is submitted, under which both the Candidate and the third body approve the cooperation between them for the provision of the technical and/or professional capacity of the body to the Candidate on a case-by-case basis, so that it is at the disposal of the Candidate for the execution of the Contract. The relevant report should be detailed and indicate at least the specific resources that will be available for the execution of the Contract and how they will be used for the execution of the Contract. The third party expressly commits to provide the Candidate with the specific resources during the term of the Contract and the Candidate to make use of them if the contract is awarded to him.

4.2.3 Permanent staffing in the Greek territory

The Candidates' bids will be evaluated according to the score of the evaluation criteria set out in **Article 9** in terms for the availability of the senior officials in the Greek territory in the form of exclusive dependent employment.

4.2.4 Similar experience in Facility Management

The Candidates' bids will be evaluated according to the score of the evaluation criteria set out in **Article 9** in terms for the availability of the senior officials with similar experience in similar Facility Management.

4.2.5 Methodological approach to project implementation

The understanding and the rational analysis of the object and the requirements of PMO services as well as the effectiveness and adequacy of their implementation methodology will be evaluated according to the score of the evaluation criteria set out in **Article 9**.

ARTICLE 5. PROCEDURE AND SUPPORTING DOCUMENTS FOR THE SUBMISSION OF BIDS

5.1 The Submission Process

Bids are submitted by the Candidates no later than **Monday 04/12/2023 at 15:00** and shall not be dependent on any term, condition, proviso or reservation by sending a locked file folder to the email addresses gpapageorgiou@thpa.gr and isamaras@thpa.gr. The password shall be sent to the above email addresses after the deadline for submission of bids, upon notice to the Candidates from ThPA. After the closing date and time, it shall not be possible to submit bids. Any bids submitted late shall not be considered.

5.2 The Bid Folder

5.2.1 The bids (Participation Supporting Documents, Technical Proposal and Financial Proposal) are submitted in Greek or in English.

5.2.2 The bid will include three electronic sub-folders:

- (i) the Sub-folder of the Participation Supporting Documents,
- (ii) the Sub-folder of the Technical Proposal and
- (iii) the Sub-folder of the Financial Proposal.

5.3 The Sub-folders

5.3.1 PARTICIPATION SUPPORTING DOCUMENT SUB-FOLDER

The Sub-folder of the Participation Supporting Documents must include the following documents of the Candidates, under penalty of exclusion of the bid:

I. General Supporting Documents

- (i) Brief description of the Candidate's organization and means (and any legal entity, on the Association of Economic Operators),
- (ii) General Certificate issued by the relevant GEMI service or a corresponding certificate/attestation of the relevant professional or commercial register of the State of establishment,
- (iii) Copy of current articles of association (or equivalent),
- (iv) Decision of the Candidate's competent administrative body to participate in the Tender, to submit the bid and to appoint an Authorized Representative specifically to sign and submit the bid,
- (v) Solemn Declaration of the Candidate's Authorized Representative stating the following:
 - (1) the Candidate meets the Personal Status Criteria of par. **4.1.1** and the Criteria for the absence of Conflict of Interest of par. **4.1.2**
 - (2) the Candidate meets either the Economic and Financial Status Criterion of par. **4.1.7** or the Previous Experience Criterion of par. **4.1.8**
 - (3) the Candidate is fully aware of the content of this Call and accepts its terms unconditionally and unreservedly,
 - (4) the Candidate acknowledges that his participation in the Process is at his sole risk and expense and that his participation does not entitle him to compensation from ThPA or ThPA's staff,
 - (5) the Candidate acknowledges that the exclusion from the Tender or failure to succeed in the Tender does not entitle the Candidates to compensation,
 - (6) that he has been appointed by the Candidate to act as a contact person for all communications between ThPA and the PMO, and accepts the above appointment unconditionally and unreservedly,
 - (7) full contact details for the Candidate's Authorized Representative (including full name, address, telephone and fax number and email address),
 - (8) that the Candidate is aware of and accepts the Concession Agreement between the Greek State and ThPA S.A. (Law 4522 Government Gazette 39 A'/07.03.2018),
 - (9) that all documents, data and statements included in the bid are complete, true and correct,
 - (10) in the case of an Association of Economic Operators, that the members of the Association will be jointly and severally liable to ThPA for the execution and fulfillment of the obligations under the PMO Contract, and in general for all the obligations undertaken by the Candidate, and in the case of a succession of special or quasi-

universal, they will have committed their successors that they will continue to participate in the Association of Economic Operators on the same terms,
(11) in the case of a Candidate established in another Member State, that he will be registered in the professional register for the provision of PMO services in Greece, if required.

- (vi) The Participation Letter of Guarantee in the Tender as defined in par. **4.1.6** above.
- (vii) Certificate of Tax Clearance in force, or equivalent document in accordance with the legislation of the Candidate's place of establishment.
- (viii) Tax Clearance Certificate in force, or equivalent document in accordance with the legislation of the Candidate's place of establishment.
- (ix) Certificate or insurance policy in force attesting the valid professional liability insurance coverage in accordance with the criteria of par. 4.1.4.
- (x) Certificate of registration in the relevant professional register or equivalent register in accordance with the legislation of the Candidate's place of establishment, certifying compliance with the criterion of par. 4.1.3.

II. Specialized Knowledge and Experience Supporting Documents

- (i) Copies of the Candidate's Financial Statements of the three (3) last audited fiscal years, certifying compliance with criterion of par. **4.1.7** if applicable. In the event that the submitted financial statements do not clearly show the amount of turnover derived from engineering consultancy services, ThPA reserves the right to request clarifications from the Candidate,
- (ii) Table with previous experience certifying the professional experience required in accordance with par. **4.1.8** if applicable. This table must include, inter alia, a brief description of each service and information on the value and geographical location of the project, the degree of participation of the Candidate as supervisor or independent engineer in the overall scheme (at least 30% of the overall project), and the respective contracting authority.
- (iii) Relevant certificates duly issued by the respective contracting authority, proving the Candidate's participation in the projects listed in the previous paragraph and, in particular, in relation to the projects where it is proven that the Similar Project Criterion described in par. **4.1.8** is met.
- (iv) ISO 9001 or equivalent in force at the submission of the bids in accordance with criterion of par. **4.1.4**.

5.3.2 TECHNICAL PROPOSAL SUB-FOLDER

The Technical Proposal Sub-Folder must include the detailed description of the Methodology and the Work Plan, with the following attachments:

- (i) A list of the Candidate's Project Team that will be employed in this specific project that needs to meet the requirements of par. **4.2.1**.
- (ii) Detailed description of the above Project Team.
- (iii) Recent CVs of at least the key executives of the Project Team. The main information must include the total number of years of experience, the level of responsibility they had in different projects during the three last (3) years certifying compliance with the requirements set out in par. **4.2.1**.
- (iv) The organization of the Project Team and assessment of the participation of the whole staff (man-hours of specialized and auxiliary staff in a typical month of PMO Services per Category A,B,C as described in **Annex II 0** that are required in the execution of works).
- (v) Any certifications/ skills of its executives regarding the specialization in Project Management, such as CAPM (Certified Associate in Project Management), PgMP (Program Management Professional) or other equivalent.
- (vi) Solemn Declaration of the Members of the PMO Core Team according to the model of **Annex VI** in order to be taken into account during the evaluation of Criterion **K2.1** of **9.1**.
- (vii) Solemn Declaration of the PMO Members for the backstopping services according to the model or **ANNEX VII** in order to be taken into account at the evaluation of Criterion **K2.2** of **9.1**.
- (viii) Presentation of the methodological approach to project implementation which will include inter alia:
 - description and analysis, in work units, of the object and the requirements of the Contract and the identification of any problems during implementation and the formulation of appropriate proposals for their resolution,

- analysis/specification of the suitability and effectiveness of the proposed project implementation methodology.

- (ix) Any additional information which is necessary in the opinion of the Candidate.

5.3.3

FINANCIAL PROPOSAL SUB-FOLDER

The sealed envelope of the Financial Proposal should include the Candidate's financial bid, prepared in accordance with the following standards of Annexes V and VI under penalty of exclusion of the bid and the following conditions:

- (i) The price of each man-month of the service provided is in euros per unit.
- (ii) The price includes deductions in favor of third parties, as well as any other charge, in accordance with the applicable legislation, excluding VAT, for the provision of the PMO Services at the place and in the manner provided for in the Contract documents.
- (iii) The offered prices are considered fixed and final and are not subject to adjustment for any reason and cause until the end of the project. For that reason, the participation of any Candidate to the Tender entails his explicit, unconditional and irrevocable waiver of any right to adjust the prices offered and possibly resulting from another relevant provision.
- (iv) It will bear the signature of the Candidate's Authorized Representative.

When preparing their bids, Candidates must take into account that their payment will be made on a monthly basis depending on the employment of the Project Team members and following the submission of relevant reports (including for example attendance lists of executives etc.) by the Contractor and approvals from the General Technical Division according to the special provisions of the Contract.

ARTICLE 6. TENDER EXTENSION, AMENDMENT, COMPLETION OR CANCELLATION

ThPA S.A. reserves the right to extend the time for submission of bids and/or any other dates of the Call before the closing of the bidding process.

It also reserves the right, in a transparent manner, to modify the terms of the process, no later than four (4) days before the closing date for the submission of bids.

At any time before or after the deadline for the submission of bids, the Company may cancel the award procedure, based on a specific reasoned decision, or decide to repeat it at any stage, without liability, cost or sanction. If the ground for cancelling the tender concerns only part of the Contract, the Company may cancel the tender procedure only for this specific part, on the condition that the respective terms and conditions of the Tender allow the submission of bids for specific parts. In case of postponement or cancellation of the tender, the submitted bids shall be returned to the bidders within sixty (60) days from the submission of their written request. In any case, the Company is not obliged to pay compensation to the interested parties or to the Candidates for expenses or other incidental or consequential damages suffered from participation in a Tender procedure.

ARTICLE 7. BID TIME OF VALIDITY

Bids submitted are valid and bind the participants for a period of **sixty (60) days** from the deadline of their submission. Bids that are valid for a shorter period will be rejected as **unacceptable**.

The validity of the bids may be extended, if it is so requested by ThPA S.A. prior to its expiry, for a maximum period of time equal to the initial validity period of the bid specified in the Call. Any extension of the bid will be accompanied by an extension of the duration of the relevant participation guarantee.

ARTICLE 8. LANGUAGE

The official languages of the procedure are Greek and English. All data of the bids will be either in Greek or English (provided that they are drafted in the language of their country of origin) and accompanied by an official translation into one of the above languages. In case of discrepancy, the prevailing wording is always the translation into one of the official languages of the tender, with priority given to Greek.

ARTICLE 9. EVALUATION & AWARDING CRITERIA

The Evaluation Committee is responsible for the opening of the bids and verifies the timely submission of each bid, the correctness and completeness of the participation supporting documents and compliance with the other requirements with the provisions of the Tender Call.

The Evaluation Committee accepts bids which comply with all the terms, conditions and specifications as described in this Call. Bids that deviate from the above, are unclear, cannot be evaluated, contain terms contrary to the Call, are subject to a term, condition, proviso or reservation or are reported to be subject to revision are classified as inadmissible and are rejected.

Following the selection of the Candidates who comply with the participation criteria in the Tender, the Evaluation Committee proceeds to the evaluation of the bids in accordance with the following (under 9.1.). The Procurement and Investment Department of ThPA may, in compliance with the principle of equal treatment, address requests to the Candidates for clarifications and the Candidates must provide the clarifications within the time limits set for them on a case-by-case basis. Neither the request by ThPA nor the provision by the Candidate of the above clarifications may result in an amendment of a submitted bid.

Following the overall evaluation of the bid, ThPA S.A. reserves the right to form a ranking list of the Candidates (preselection of the prevailing Candidates) and to request the submission of a revised Financial bid by all Candidates. After the completion of the evaluation, the Candidates are informed about the acceptance or rejection of their bid.

The award criterion is the most economically and technically advantageous bid based on the best value for money, which is assessed on the basis of the following criteria:

9.1 Technical Proposal Evaluation/Technical Score:

CRITERION	DESCRIPTION	WEIGHTING
K1	METHODOLOGICAL APPROACH TO PROJECT IMPLEMENTATION	(K1) 50%
K1.1	The correctness of the perception and analysis, per unit of work, of the object and requirements of the contract by the economic operator, the successful identification of any problems during implementation and the formulation of appropriate proposals for their resolution.	25%.
K1.2	The adequacy and correctness of the analysis - specialization of the suitability and effectiveness of the implementation methodology.	25%.
K2	STRUCTURE AND ORGANISATION OF THE PROJECT TEAM	(K2) 50%
K2.1	Competence in terms of the number and experience in the composition of the specialties to meet the requirements of the service, training and effectiveness of the organization and management of the Project Team, as well as the adequacy and clarity of the distribution of responsibilities to the members of the Project Team (Key Executives).	25%.
K2.2	Adequacy in terms of the number and experience in the composition of the specialties to meet the requirements of the service, training and effectiveness of the organization and management of the Project Team, as well as the adequacy and clarity of the distribution of responsibilities to the members of the Project Team for backstopping services and the Facility Maintenance Team (FMC Team) with executives who at the date of the Tender have completed at least three (3) months of full-time employment cooperation with the Candidate.	25%.
SUM OF TOTAL WEIGHT		100%.

The score of each evaluation criterion ranges from 0 to 100 points. The weighted score of each criterion will be obtained by multiplying the individual weight by its score and the total score of the criteria from the sum of the weighted scores.

9.1.1 Technical score (St) = maximum total score 100

9.2 Financial Bid Evaluation

9.2.1 The formula that determines the Economic Score (Sf) is applied as follows:

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Μ.Α.Ε: 42807/06/Β/99/30 | Αρ. ΓΕΜΗ: 58231 004000 | Έδρα: Θεσσαλονίκη



$$Sf = 100 \times FM/F$$

where:

- ✓ Sf is the economic score,
- ✓ FM is the value of the lowest submitted Financial bid and
- ✓ F is the value of the proposal under consideration.

9.2.2 If a Financial Bid is considered unusually low, ThPA has the right to ask Candidates for an explanation of the price or cost of the bid. The explanations are evaluated and ThPA may reject the bid only if the information provided by the Candidate does not sufficiently justify the lowest proposed price or cost.

9.3 Bid Evaluation - Designation of Temporary PMO

9.3.1 The bids will be ranked according to the **weighted score of technical (St) and financial (Sf) scores** using the weighting.

Where:

- ✓ T = the weighting factor of the Technical Proposal 80%,
- ✓ P = the weighting factor of the Economic Proposal 20%; and
- ✓ T + P = 1.

9.3.2 The weighted technical and economic score, S, results from the formula:

$$S = St \times T \% + Sf \times P \%$$

9.3.3 The Candidate with the highest weighted score (S) is ranked first and is the Preferred Contractor. In case of a tie, the Candidate with the highest St Technical score is ranked first and is the Preferred Contractor.

9.3.4 ThPA may enter into negotiations regarding the terms of the contract with the Preferred Contractor and/or with the prevailing Candidates who have been pre-selected.

ARTICLE 10. CONTRACT - AMENDMENTS

The award of the Contract is notified in writing to the Preferred Contractor (Award Notice), by which the Preferred Contractor is invited to submit within a reasonable time the necessary supporting documents, including the guarantee of clause 4.1.5. (ii), for the signing of the Contract. The Award Notice shall include at least the following:

- reference to the physical object of the Contract,
- Contract Term
- consideration for PMO Services,
- agreement of the award with the provisions of this Call,
- deadline for signing the Contract.

In any case, the award of the Contract shall be notified to all Candidates.

After the notification of the result of the Tender, a Contract is signed between ThPA S.A. and the Contractor.

ARTICLE 11. CONTRACTOR OBLIGATIONS

Without prejudice to the Contractor's specific obligations provided for in the Contract,

11.1. the Contractor will have at the premises of ThPA, upon written notice from the Technical Division of ThPA which is responsible for the supervision of the PMO services, the executives required to meet its obligations as detailed in Annex III and will be specialized in the Contract to be signed. The PMO shall manage, control and administer the PMO Services as an impartial Technical Advisor. Placement of the Contractor's personnel will not be allowed on ThPA's premises without ThPA's prior approval.

11.2. The Contractor shall comply with obligations in the field of environment, safety, social and labour law falling under EU law, national legislation, collective agreements or international provisions of environmental, social, labour and tax legislation (where applicable). Any breach of the aforementioned by the Contractor will constitute serious professional misconduct on his part and a reason for termination of the Contract,

11.3. The Contractor shall take all legal and reasonably necessary measures to safeguard the safety of its staff during the visit to the Project sites,

11.4. The Contractor and his staff will make every effort to ensure good cooperation with the staff of ThPA, with the Independent Engineer, and the other consultants, subcontractors, experts who may already be involved or may - by decision of ThPA and at its discretion - be involved in the Projects.

11.4. During the term of the Contract, the Contractor acknowledges that he will not have any involvement in the internal affairs and operation of ThPA, including the performance of its obligations under the Concession Agreement, and that it will refrain from any relevant intervention. The way in which the Contractor will provide the Services will not replace ThPA and will not give the impression of supervision or control of ThPA or any restriction of its rights as the contracting party for the provision of the PMO Services.

11.5. The presence of ThPA staff or any other contracting party from ThPA shall not release the PMO from his obligations and responsibilities as briefly described below and in **Annex III**.

11.6. The Project Team throughout the term of the Contract will not differ from the Project Team proposed in the bid of the Candidate (Technical Proposal Sub-folder) in the context of this Tender. Each new member of the Project Team should have at least equivalent training and experience with the replaced member. Either Party may request the replacement of one or more of the PMO Core Team, which the other Party shall not unreasonably refuse.

11.7. Any expenses of the other members of the Project Team other than the members of the PMO Core Team/Key Experts for which no amount of expenses will be justified, will be approved and covered in accordance with the specific provisions of the Contract.

11.8. The members of the Project Team and in general all staff (technicians, employees, independent contractors, etc.) that the Contractor will use for the provision of PMO Services will be linked to an employment relationship or any other contractual relationship exclusively with the Contractor, who is solely liable for the fulfillment of any obligation arising from this contractual relationship.

ARTICLE 12. APPLICABLE LEGISLATION

The PMO and the Contracting Authority are obliged to make every effort for the out-of-court settlement of any disputes arising from their relations during the term of the contract.

Any dispute or difference will be resolved by the competent Courts of Thessaloniki, in accordance with the substantive and procedural rules of Greek Law.

ANNEXES

ANNEX I	Indicative (Non-Binding) List of Construction Projects
ANNEX II	Duties and Services of Technical Advisor
ANNEX III	Total PMO Technical Advisor Staffing List
ANNEX IV	Financial Bid Document
ANNEX V	Binding Prices for all PMO members
ANNEX VI	PMO Core Team Member Solemn Declaration Template
ANNEX VII	Backstopping Team Member Solemn Declaration Template

ANNEXES

ANNEX I: Indicative and Non-Binding List of Construction Projects

ANNEX II: Duties and Services of Technical Advisor

The PMO will provide the Services in accordance with best practices, with due diligence and will perform his duties in the performance of the Services and in the fulfillment of these obligations as to internationally recognized organizations that provide services of similar nature, size and complexity in the context of monitoring at any time the progress of ThPA's Projects, based on the specific provisions of the Contract.

As mentioned in par. 1.1 The duties of the PMO include three main categories of services:

A. PMO Services on Management of the Maturation and Implementation of Construction Projects

B. PMO Services regarding the Maintenance Management of ThPA Building Facilities and Port Infrastructure

C. PMO Services regarding the preparation of Maturation, Designing, Management and Supervision Procedures of Construction Projects

CATEGORY A: PMO Services on Management of the Maturation and Implementation of Construction Projects

The services to be provided by the PMO are listed below, although the list is not exhaustive, and is divided into three (3) main stages of the Project for each construction project for which the provision of PMO services is required by the Technical Division:

- Pre-construction period: The period between the date of commencement of the PMO Contract and the day of award of each Contractor Contract.
- Construction period: The period between the commencement date of each Contractor Contract until the first Certificate of Completion of each Project, in accordance with its Contractual Documents.
- Post-construction period: The period after the issuance of the first Completion Certificate until the completion of the PMO Service provision term.

A.1. Pre-construction Phase of Project Design and Tendering: Staffing of Technical Office for the Management, Support, Maturation and Implementation of Construction Projects

The PMO within forty-five (45) days upon written notice from the Technical Division of ThPA, is obliged to make available the required executives at the facilities of ThPA in Thessaloniki for the commencement of the operation of the Technical Office for the Management/Support of the Maturation and Implementation of Construction Projects in accordance with the instructions and requirements of the Contract. The maturation and implementation of construction projects is divided into individual distinct phases, as the proper management of the phases of each project ensures that there is an optimal emphasis on key and critical elements to achieve the expected results. This Annex describes indicatively the PMO Services during the preliminary phase of Project Design and Tendering.

- ❖ Support in the identification of the basic requirements and needs of each Project in terms of its design, budgeting and timeline.
- ❖ Management of the communication of the Technical Division and coordination of the team of designers in order to achieve the maximum control of their basic design elements regarding the completeness and the basic parameters of constructability in order to be able to be used as Implementation Studies. Final check of the completeness and maturity of the designs and other procedures related to the maturation of the project and submission of relevant reports to ThPA with recommendations for corrective interventions. The Constructability Check covers a) design completeness (without gaps in scope) b) design coordination and c) feasibility of the design.
- ❖ Constructability and material availability and suitability check as well as carrying out a VE where requested with emphasis on increasing the value of the Project, optimizing the performance of the timeline, reducing the cost and risks of construction and operation of the Project, applying systematic methods in order to increase the value of services, designs and construction, either by improving the efficiency of construction and/or operation of the Project, or by reducing its cost, or by combining the above two factors, always maintaining its quality at high levels. VE proposals in any case should not lead to a decrease in the quality of the Project.
- ❖ Preparation of an Audit Report of all design aspects and confirmation of compliance with the relevant codes of the respective legislation as well as with the design requirements of the Technical Division. Contribution to the tendering design approval process by the Technical Division.
- ❖ Confirmation that calculations, technical reports and specifications are accurately reflected in the drawings and design details and vice versa. Complete and thorough audit of all specialty studies, with due professional diligence, as well as the implementation and accuracy of all computer programs used in the audit, ensuring their validity for each application.

- ❖ Carrying out audits and confirming the Project Bill of Quantities (BoQs), verifying the correctness and completeness of the submitted designs by the designers, as well as checking the compliance of the designs and drawings with the applicable construction techniques and procedures.
- ❖ Support in the audit process (approval, amendment or rejection) of design certifications and invoices.
- ❖ Support of the Technical Division in the preparation of the licensing dossier by supporting ThPA in the submission of the relevant application for the issuance of all the required permits and approvals related to the project designs.
- ❖ Continuous confirmation that the designs fully comply with the requirements of ThPA.
- ❖ Contribution to any clarification and strategic management of licensing issues by ThPA. Comprehensive recording of the licensing process with determination of responsibilities, restrictions and conditions and proposals for alternative acceleration actions
- ❖ Drafting and preparation of tender documents in cooperation with the Technical Division of ThPA, for the required tenders of all kinds. Indicatively, drafting and finalization of the contractual tender documents (Contract, Specifications, Clarification Issue, Project Invoice, Project Budget, Technical Descriptions, Technical Specifications, Project Timeline, Work Methodologies, etc.).
- ❖ Support, where requested by the Technical Division, of the pre-selection process by the Employer of suitable construction companies, including the preparation of the pre-selection table for construction companies.
- ❖ Assistance in providing answers and any additional information, documents and drawings during the tendering process, if required.
- ❖ Assistance in the management and coordination of the process of providing clarifying answers to any clarifications, if requested by the candidate contractors for the construction of the Project.
- ❖ Preparation of a Site Organization and Logistics Plan.
- ❖ Support in accordance with the internal procedures of ThPA in the evaluation of the tender procedures. Performance of audits and evaluations of the submitted technical and financial folders of the candidate contractors for the construction of the Project and submission of an evaluation report with a detailed and explanatory presentation of proposals for the successful candidates based on the terms of the Tender.
- ❖ Coordination of meetings with prospective contractors during the Tender.
- ❖ Support to the Legal Department of ThPA in the preparation of the draft contract for any kind of design or construction technical object as well as the preparation of its draft documents in full compliance with the regulatory framework of ThPA.
- ❖ Support/participation in the negotiation and signing of the final contractor contracts.
- ❖ Preparation of an initial summary planning timeline for the assessment of the main parameters of the project in cooperation with the Technical Division including the main milestones for the implementation of the projects.
- ❖ Participation - if required - in ThPA's meetings with the Greek authorities and in the negotiations, especially on technical issues, examination of existing designs and control of technical issues that may be raised by ThPA S.A.
- ❖ Preparation of the file and support of ThPA in the submission of the relevant application for the issuance of all the required licenses and approvals related to the PMD studies, in accordance with the Greek legislation and the competent Services, for all stages of the project (design, commencement of works, execution and completion of the project). The designs/licenses include but are not limited to construction permits, fire service licenses and other licenses in accordance with the design drawings.
- ❖ Development of the ITP (Inspection and Test Plan) Programme for all construction activities with defined tests, acceptance and frequency criteria in accordance with the applicable project specifications and best practices.

A.2. Project Construction Phase: Staffing of Technical Office for the Management, Support, Implementation and Supervision of Construction Projects

During the construction period, the PMO will inspect, monitor, coordinate and assist in the management of the ongoing construction works on-site and off-site as required. He will examine all issues and documents related to the construction and will propose measures to address the risks of the Projects by facilitating the overall execution of the construction works.

The PMO within forty-five (45) days upon written notice from the Technical Division of ThPA, is obliged to make available the required executives at the facilities of ThPA in Thessaloniki for the commencement of the operation of the Technical Office for the Management/Support of the Maturation and Supervision of Construction Projects in accordance with the instructions and requirements of the Contract. The management and supervision of construction works must be compliant with the relevant procedures prepared by the PMO and approved by the Technical Division in accordance with the terms of Category C' of this Annex. This Annex describes indicatively the PMO services throughout the service provision term during the construction period.

- ❖ Site inspection and supervision - on 6 working days per week - for all construction activities as required to confirm that the works are carried out on site in accordance with the specifications of each Project and with the required level of good construction. The Consultant has the responsibility to notify/warn the Technical Division of any defective work on site and has the power to stop the work by asking the respective Contractors to correct their errors at their own expense and in accordance with the Contractual Documents of the Construction Projects. The required response time to Labour inspections is 24 hours.
- ❖ Supervision of Project construction works of all specialties according to the indicative staffing list of Annex III.
- ❖ In the event that parallel works are carried out at the same time for more than one (1) construction project, the PMO will be responsible for the proper coordination between all Construction Companies involved in the projects of ThPA.
- ❖ Coordination and management of the works supervision process during the construction process with the Independent Engineer where required, the designers and the Technical Division.
- ❖ Carrying out Inspections and Factory Tests (FAT) in accordance with the approved ITPs.
- ❖ Inspections and control of all delivered materials on site of the Construction Projects to confirm the suitability and compliance with the approved requirements and specifications of the Projects. The required response time to Labour inspections is 48 hours.
- ❖ Support to verification of compliance with project procedures (see 28) as carried out by the PMO.
- ❖ Indicatively, the PMO will support the Technical Division in the process of:
 - ✓ Control, approval or disposal of materials.
 - ✓ Control of the supply of Long Lead Items.
 - ✓ Logistics management of the site and the construction site.
 - ✓ Control of staffing and capacity allocation of the contractor.
 - ✓ Control, approval or rejection of submitted work methodologies of the contractor.
 - ✓ Control, approval or rejection of submitted measurements.
 - ✓ Control, approval or rejection of submitted accounts of the contractor.
 - ✓ Control, approval or rejection of a monthly contractor report.
 - ✓ Control, approval or rejection of submitted alternative proposals (materials, work, etc.) of the contractor.
 - ✓ Requests for Information (RfI), within a short period of time from the time of the submission of the question.
 - ✓ Drafting, sending and storing contractual and non-contractual correspondence with the contractor.
 - ✓ Preparation of a Recapitulative Work Table (RES).
 - ✓ Drafting of Protocols (invisible works, receipt, etc.).
 - ✓ Modification, correction and updating of designs.
 - ✓ Control, evaluation and contribution to the decision making on requests of the Technical Division.
 - ✓ Control, approval or rejection of construction works (Site Inspections).
 - ✓ Writing and sending to the contractor a to-do list and incomplete tasks (Snag List), as well as control of completion thereof.
- ❖ Assistance in ensuring compliance by the contractor of each Project with the Procedures that will have been prepared by the PMO in accordance with category C of this Annex.

- ❖ Analysis and evaluation of the design procedures, in accordance with the requirements of the Technical Division and the objectives of each Project.
- ❖ Updating of documents, contractual documents and procedures.
- ❖ Planning and coordination of all necessary meetings. Indicatively, the required meetings are: monthly executive meetings, weekly contractors' progress meetings, project audit meetings, laboratory meetings, on-site inspection of project sites, etc.
- ❖ Participation in meetings with each construction contractor or with the designers – consultants of the Project, preparation of the minutes (MoM) and dispatch to the Technical Division for information.
- ❖ Comparison of Timeline (in MS Project or Primavera P6) with actually executed activities and milestone dates and imposition of corrective moves and actions, if required.
- ❖ Undertaking the archiving and keeping of the project files, as well as for the parallel electronic archiving of issues such as accounts, recapitulative worktables, statistics, project timeline, etc.
- ❖ Preparation of detailed reports, on a weekly, monthly and quarterly basis, which will record and report the status of the Consultant's Services, the status of the Construction works and the Contracts in accordance with the requirements of the Technical Division.
- ❖ Support to contract management, especially when it comes to more specific issues, such as delays, deviations from planned workflows, acceleration or suspension of work, change of circumstances, changes, Contractors' claims, etc.
- ❖ ThPA will have installed and implemented a project management information system (PMIS). All procedures implemented by the PMO will be implemented in PMIS and will be available for all contractors. Each construction company, if necessary and deemed necessary by the Technical Division, should use the PMIS for official submissions and for the management of deliverables and the corresponding contract. If deemed necessary by the Technical Division, the use of PMIS will have been provided for as a necessary condition in the respective contract. The PMO will undertake to train and support the construction companies in the use of PMIS but will also monitor that PMIS is used correctly and is always in line with the latest process changes when they occur.
- ❖ Assistance in the logistics management of the workspace in coordination with the operations of ThPA.
- ❖ Creation of a logistics plan for all site activities carried out at ThPA by the construction companies. The logistics plan to be implemented by all parties involved will indicate and provide indicative details of the planned access, health and safety rules, insurance, unhindered traffic, protection of the environment in general and anything else required.
- ❖ **HSSE Management**
 - ✓ Ensuring compliance with Health and Safety measures on the part of the contractor of each Project.
 - ✓ Organization and management of all aspects of Health, Safety, Insurance and Environment (HSSE) requirements related to the Project's activities including safety precautions, fire protection, insurance, transportation, delivery of goods and materials, precaution of facilities and equipment, pollution control and general site services.
 - ✓ Control and approval of the Contractor's Drawing, Methods, HSSE Statements and the supporting Plans and Procedures for Health, Safety, Insurance and Environment Management in accordance with the relevant manuals and procedures.
 - ✓ Certification that the Contractor has prepared an HSSE Plan and that the HSSE Plan complies with its contractual documents and in compliance with applicable laws, rules and regulations.
 - ✓ Monitoring of the Contractor's compliance with the approved Health, Safety, Insurance and Environmental Management Plans.
 - ✓ Carrying out audits of the Contractor's and subcontractors' HSSE systems on a regular basis and Monitoring the implementation of the required Corrective Actions.
- ❖ **Quality Management**
 - ✓ Preparation and implementation of a Quality Management Plan in line with the requirements of the Technical Division in the context of the procedures described in 28.
 - ✓ Ensuring that contractors prepare and implement a Quality Management System for the execution of construction works in accordance with the requirements of the contract and ISO 9000 standards.
 - ✓ Monitoring the implementation of the Contractor's Quality System and carrying out audits, ensuring that there are also corrective measures.
- ❖ **Time and Cost Management**
 - ✓ Systematic monitoring of the physical, time and economic development of the project for the timely identification of any deviations of the project's progress from the prescribed contractual objectives and suggestion of the necessary corrective actions and interventions.
 - ✓ Reporting on the evolution of the actual costs (outputs), the continuous monitoring of the budget of the works and the forecasts - estimates on the delivery of the project.

- ✓ Establishment of a system for measuring the progress of the Approved Timeline based on the Key Performance Indicators (KPIs) as approved at the beginning of the Construction Projects.
 - ✓ Early notice to the Technical Division of any risk that may have an impact on the timely and within the approved contractual cost completion of the project.
 - ✓ Check and proposal for approval of the contractor's basic timeline (Baseline) in accordance with the requirements of the construction contract.
 - ✓ Analysis, control and proposal for approval of the timeline of the construction companies' Critical Path method (CPM).
 - ✓ Preparation of a monthly cost management report reflecting all costs incurred to date, with an estimate up to comprehensive analysis, including cash flow analysis up to the expected cost of completing the project together with all cost-related logs.
- ❖ **Contract Management**
- ✓ Management of contract correspondence with the parties contracting with ThPA for the execution of the Project (designers, contractor, independent contractors, etc.).
 - ✓ Proposal for approval by the Technical Division of payment certification requests.
 - ✓ Carrying out all necessary on-site or off-site audits with due diligence in order to ensure that all operations of the certifications to be approved have been completed.
 - ✓ Proposal on the requests of the contracting parties with ThPA for amendment of their contracts and/or extension of their contractual deadlines by sending an opinion to the Technical Division.
 - ✓ Support where required by providing the necessary supporting documents during the dispute resolution process with the construction companies or the assessment of their claims/claims (claim management).

A.3. Post-construction period of Projects - Receipt and Maintenance Phase

The PMO will manage and coordinate, supporting the Technical Division, any receipt provided for in the Contractual Documents of the construction works. Indicatively, the duties of the PMO are summarized below:

- ❖ Preparation of the delivery for use of all facilities where construction project activities take place to the end users and services of ThPA.
- ❖ Carrying out and completing the operational acceptance and Delivery for the use of either the entire Construction Project or Parts thereof.
- ❖ Management of the temporary acceptance of the Construction Project.
- ❖ Management of the contractual completion and final acceptance of the Construction Project.
- ❖ Management of the collection, archiving and delivery to ThPA of all designs, drawings, issues, letters, documents, financial statements, reports and correspondence of the Construction Project.
- ❖ Monitoring and ensuring the creation of appropriate documentary evidence of the completion of the testing and commissioning works on equipment related to construction project activities.
- ❖ Management and supervision of the delivery of project parts and user training, when necessary.
- ❖ Ensure the preparation and submission (by Construction Companies) of Project File and Operation & Maintenance Manuals for all materials and equipment installed in the construction works and in any part of the facilities thereof.
- ❖ Inspection & verification, approval or rejection of "As-Built" designs and BIM models AS key elements of documentation of the full completion of the construction project.
- ❖ Confirmation that all submissions by construction companies comply with their contractual obligations.
- ❖ Control and opinion for approval by the Technical Division of the Final Account.
- ❖ Preparation, management and implementation of procedures and Acceptance forms for use and/or Provisional Acceptance and/or Final Acceptance of the works.
- ❖ Preparation of a detailed closure report for each contracting contract related to the design and construction, including a comparison of the Final Account expenditure and the initial budget forecasts, stating the reasons for any deviation and providing feedback for identifying potential problems for future contracting contracts.
- ❖ Preparation and submission to the Technical Division of a report of successful and non-successful practices that were applied (Lessons Learned).

CATEGORY B. PMO Services regarding the Management of Maintenance of ThPA Building Facilities and Port Infrastructure

The PMO will provide the consulting services and services to support the operation and maintenance of all the technical systems, facilities and port infrastructure of ThPA.

More specifically, the Services of Management and Support of Maintenance of Building Facilities and Port Infrastructure are divided in the two following main sections:

B.1. Management and Support of Technical Maintenance Services

Management and Support of Operation and Maintenance for:

- ❖ Civil Engineering & Architectural Facility Projects including structural elements, finishes, etc. of buildings, surrounding area and port infrastructure.
- ❖ Mechanical systems, installations & networks including air conditioning, plumbing, firefighting, etc.
- ❖ Electrical systems, installations & networks including substations, medium and low voltage switchboards, networks and components, lighting systems, etc.
- ❖ Weak current systems & networks including fire detection, telephony and data systems, audio, television system, access control, CCTV, lighting control, etc.

B.2. Management and Support of Other Services

- ❖ Management and Support of Small-Scale Projects related exclusively to the maintenance of building and port infrastructure
- ❖ Management and Support of Ad hoc Services

(1) Main Service Areas

The main sections of support of the General Technical Division are the following:

- ❖ Management of all preventive and corrective maintenance, for all installations and systems.
- ❖ Establishment of a registry and codification of the maintenance object.
- ❖ Establishment of an Annual Plan and a Maintenance Timeline.
- ❖ Organization, monitoring of the development, archiving, preparation of reports and preparation of a history of preventive and corrective maintenance works, and small-scale projects and Ad hoc services exclusively related to the maintenance of building and port infrastructure.
- ❖ Preparation, when necessary of the necessary individual management procedures of maintenance works.

(2) Facility management services

- ❖ Development of up-to-date and appropriate information systems and facility data.
- ❖ Drafting reports containing information about services.

(3) Personnel Management and Training

- ❖ Based on the instructions of the General Technical Division, the PMO will recruit and maintain the appropriate number and appropriate staff specialties for the provision of the required Services and any future expansion of the required Services.

(4) Preventive Maintenance Management and Support

- ❖ The PMO will provide support services to ThPA Organization regarding the management of the Preventive Maintenance Services of all equipment and systems within the facilities performed by the technician or subcontractors of ThPA.

The PMO through his services will:

- ❖ Provide services of planning, programming, supervision, control, data recording, analysis, reporting and improvement of Preventive Maintenance Services.
- ❖ Provide technical advice in relation to Preventive Maintenance practices.
- ❖ The PMO will plan and monitor the implementation of a comprehensive Preventive Maintenance Plan in accordance with internationally recognised comprehensive standards, manufacturer's instructions and best applicable industrial practices.
- ❖ The PMO will be responsible for overseeing the provision of Preventive Maintenance services and will deliver reports in relation to their completion rate.
- ❖ The PMO will be responsible for ensuring that all the Preventive Maintenance requirements are fully respected in the Preventive Maintenance Plan which is managed through the CMMS according to accurate information about the equipment, systems and facilities.
- ❖ The PMO will be responsible for establishing Preventive Maintenance Methodology and Procedures, including:
 - ✓ specific work instructions in accordance with the manufacturer's recommendations,
 - ✓ Health and safety instructions,
 - ✓ The required tools and equipment, etc.
- ❖ The PMO shall ensure that the Preventive Maintenance Plan is approved by ThPA prior to its addition to the timeline and introduction into the CMMS System.
- ❖ The PMO will ensure that the Methodologies, the Preventive Maintenance Procedures and Work Orders meet the requirements described in ThPA's Quality, Health and Safety and Environmental Management plans.

- ❖ Two (2) months before the end of a contractual year, the PMO shall submit to ThPA for approval the Annual Preventive Maintenance Plan for the following year. After ThPA's approval, the Annual Preventive Maintenance Program will be created in the CMMS. The Annual Preventive Maintenance Plan will include the frequency of activities, the code and description of the equipment, the location, the Preventive Maintenance instructions and the tasks to be implemented,
 - ❖ The PMO will supervise the performance of the Preventive Maintenance Activities so that the correctness of the Services, health and safety conditions and quality standards are always respected. The PMO will be responsible for setting up and maintaining the necessary supporting management systems, including the CMMS to record the performance of ThPA's equipment, systems, facilities and the involvement of ThPA's technical staff and subcontractors in the activities.
 - ❖ The PMO, in cooperation with the staff of ThPA, will be responsible for identifying, recording and including in the Services all the equipment that exists and operates in the buildings.
 - ❖ The PMO will be responsible for maintaining the accuracy of the Preventive Maintenance program as approved by ThPA.
 - ❖ The PMO shall be in contact with ThPA, its representatives and any other relevant party to ensure that the methodology and procedures for the performance of the services are accepted and approved.
- (5) Corrective Maintenance Management and Support
- ❖ Corrective Maintenance Services will be applicable to all Systems and Facilities. Regarding Corrective Maintenance Requirements:
 - ✓ The PMO will provide Consulting and Support Services for the Management and Support of Corrective Maintenance and Repair work.
 - ✓ This Service will be managed and monitored through the CMMS System.
- (6) Small Scale Task Service Requirements
- ❖ The PMO will provide Consulting and Support Services in the Small Scale Works at the facilities and for activities related to the technical object related to the maintenance of the facilities of ThPA. The services will be provided by experience staff. This Service will be managed and monitored through the CMMS System.
- (7) Asset Management
- ❖ The PMO will provide a comprehensive asset management service, which will include maintenance of records and information, collection, management and update of all records and information on behalf of ThPA.
- (8) Management of Special Maintenance Software (CMMS)
- ❖ The PMO will operate the CMMS System required for the organization, monitoring, history creation during the provision of ThPA's maintenance services.
 - ❖ The PMO will be responsible for recording data within the CMMS system, which is in line with the requirements of the Asset Information Contract.
 - ❖ The PMO will ensure that ThPA always has full access to the CMMS data. The PMO will be responsible for providing a reasonable number of permits for ThPA Personnel to allow access to the CMMS system.
 - ❖ The PMO will work closely with ThPA during the initial period of the Contract to establish the asset register.
 - ❖ The PMO will provide the necessary resources to maintain, expand and improve both the quality and depth of the information held in the CMMS System for the benefit of ThPA.
 - ❖ The PMO will ensure that all Assets are reported individually and can be identified in hierarchical structures to include service type and geographic location.
 - ❖ The PMO will ensure that the CMMS records all maintenance costs and expenses.

CATEGORY C. PMO Services related to the drafting of Processes of Maturation, Design, Management and Supervision of Construction Projects.

The PMO within six (6) months from the signing of the Contract shall prepare and submit for approval to the Technical Division the Project Procedures in accordance with its instructions and requirements. Indicatively, the following is a list of the main categories for which the PMO will install the appropriate executives for the timely preparation of the respective procedures:

α.α	Κατηγορία
1	Scope Management
2	Design Management
3	Construction Management and Supervision
4	Quality Management
5	Health and Safety Management
6	Project Controls Management
7	Procurement & Contracts Management
8	Facilities Management
9	Stakeholder Management

ANNEX II. Total PMO Technical Advisor Staffing List

ΛΙΣΤΑ ΣΥΝΟΛΙΚΗΣ ΣΤΕΛΕΧΩΣΗΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ

ΚΩΔ.	Ομάδα	Θέση	Ελάχιστη Προϋήρεια (Έτη)
PMO1.1	PMO Core Team	Project Director	>20
PMO1.2		Design Manager	>15
PMO1.3		Project Coordinator	>10
PMO1.4		Construction Manager	>15
PMO1.5		FM Director	>20
PMO1.6		FM Project Manager	>15
PMO1.7		PMIS Manager	>10
PMO1.8		Project Controls Manager	>15
PMO1.9		Cost Manager	>15
PMO1.10		QA/QC Manager	>10
PMO1.11		HSE Manager	>10
PMO1.12		Project Engineer	>10
PMO1.13		Jr. Project Engineer	>5
PMO.1.5	FMC Team	FM Director	>20 (>10 FM)
PMO.1.6		FM Project Manager	>15 (>2 FM)
PMO2.1		FM Electrical Engineer	>5
PMO2.2		FM Mechanical Engineer	>5
PMO2.3		FM Civil Engineer	>5
PMO2.4		Maintenance Planner	>5
PMO2.5		CMMS Administrator	>2
PMO2.6	FM Administrator	>2	
PMO3.1	Backstopping Resources	Project Controls Manager	
PMO3.2		Scheduler	>7
PMO3.3		Cost Manager	>15
PMO3.4		Cost Engineer	>7
PMO3.5		QA/QC Manager	>15
PMO3.6		Sr. Contracts Manager	>10
PMO3.7		Contracts & Commercial Engineer	>7
PMO3.8		Contracts Specialist & Claim Support	>7
PMO3.9		Hospitality Projects Permitting Expert	>10
PMO3.10		Sr. Marine Engineer	>10
PMO3.11		Marine Engineer	>7
PMO3.12		Sr. Civil/Structural Engineer	>10
PMO3.13		Civil/Structural Engineer	>7
PMO3.14		Sr. MEP Engineer	>10
PMO3.15		MEP Engineer	>7
PMO3.16		HSE Manager	>15
PMO3.17		HSE Inspector	>7
PMO3.18		BIM Manager	>15

1/2

ΚΩΔ.	Ομάδα	Θέση	Ελάχιστη Προϋπηρεσία (Έτη)
PMO3.19	Backstopping Resources	BIM Expert	>7
PMO3.20		Geotechnical Expert	>10
PMO3.21		Landscape Specialist	>10
PMO3.22		Logistics & Site Interface Manager	>15
PMO3.23		Sr. Environmental Expert	>10
PMO3.24		Sr. Transportation Specialist	>10
PMO3.25		Sr. Architect Engineer	>15
PMO3.26		Architect Engineer	>7
PMO3.27		Sr. Infrastructure Engineer	>15
PMO3.28		Infrastructure Engineer	>7
PMO3.29		ICT Expert	>10
PMO3.30		IT Expert	>10
PMO3.31		Sr. PMIS Specialist	>15
PMO3.32		Surveyor Topographic/ Expert	>15
PMO3.33		Roads/Pavements Expert	>10
PMO3.34	AutoCAD Specialist	>5	
PMO4.1	Project Site Teams	Project Manager	>10
PMO4.2		Sr. Scheduler	>15
PMO4.3		Scheduler	>15
PMO4.4		Sr. Quantity Surveyor	>15
PMO4.5		Quantity Surveyor	>5
PMO4.6		Document Control Admin Support	>5
PMO4.7		Secretary	
PMO4.8		Sr. Resident Engineer	>10
PMO4.9		Resident Engineer	>5
PMO4.10		Sr. Marine Superintendent	>10
PMO4.11		Marine Superintendent	>5
PMO4.12		Jr. Marine Superintendent	>2
PMO4.13		Sr. Civil Superintendent	>10
PMO4.14		Civil Superintendent	>5
PMO4.15		Jr. Civil Superintendent	>2
PMO4.16		Sr. MEP Superintendent	>10
PMO4.17		MEP Superintendent	>5
PMO4.18		Jr. MEP Superintendent	>2
PMO4.19		Sr. Architect Superintendent	>10
PMO4.20		Architect Superintendent	>5
PMO4.21		Jr. Architect Superintendent	>2
PMO4.22		Sr. QA/QC Engineer	>10
PMO4.23		QA/QC Engineer	>5
PMO4.24		HSE Engineer	>7
PMO4.25		Sr. Surveyor Engineer	>10
PMO4.26		Surveyor Engineer	>5

2/2

ANNEX IV: Financial Bid Document



ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΓΙΑ ΤΑ
ΚΑΤΑΣΚΕΥΑΣΤΙΚΑ ΕΡΓΑ ΤΗΣ ΟΛΘ Α.Ε.

ΕΝΤΥΠΟ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

ΤΙΤΛΟΣ ΔΙΑΓΩΝΙΣΜΟΥ: «ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΕΡΓΩΝ ΤΗΣ ΟΛΘ Α.Ε.
»

ΕΝΤΥΠΟ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

Σελίδα 1 από 3



**ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΓΙΑ ΤΑ
ΚΑΤΑΣΚΕΥΑΣΤΙΚΑ ΕΡΓΑ ΤΗΣ ΟΛΘ Α.Ε.**

ΕΝΤΥΠΟ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

ΔΗΛΩΣΗ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

Ο(οι) υπογράφων(οντες)

.....
.....

ενεργών(ούντες) ως νόμιμος(οι) εκπρόσωπος(οι) της εταιρείας με την επωνυμία:

.....
.....

δηλώνουμε και προσφέρουμε τα παρακάτω:

Η Εταιρεία/οι Εταιρείες που εκπροσωπούμε προκειμένου να διαμορφώσουν την Οικονομική Προσφορά τους για την εκτέλεση της παροχής υπηρεσιών με τίτλο «**ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΤΗΣ ΟΛΘ Α.Ε.**» μελέτησαν με προσοχή και έλαβαν υπ' όψη τους τα τεύχη του διαγωνισμού.

Σελίδα 2 από 3





ΕΝΤΥΠΟ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

ΚΩΔ.	ΘΕΣΗ	ΠΛΗΘΟΣ ΑΤΟΜΩΝ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΤΙΜΗ ΜΟΝΑΔΟΣ ΑΝΑ	ΠΡΟΣΦΕΡΟΜΕΝΗ
			ΑΝΘΡΩΠΟΜΗΝΑ	ΑΜΟΙΒΗ
			(Ολογράφως σε ευρώ)	ΕΥΡΩ
Ομάδα ΡΜΟ Core Team				
PMO1.1	Project Director	1		
PMO1.2	Design Manager	1		
PMO1.3	Project Coordinator	1		
PMO1.4	Construction Manager	1		
PMO1.5	FM Director	1		
PMO1.6	FM Project Manager	1		
PMO1.7	PMIS Manager	1		
PMO1.8	Project Controls Manager	1		
PMO1.9	Cost Manager	1		
PMO1.10	QA/QC Manager	1		
PMO1.11	HSE Manager	1		
PMO1.12	Project Engineer	1		
PMO1.13	Jr. Project Engineer	1		
ΣΥΝΟΛΙΚΗ ΠΡΟΣΦΕΡΟΜΕΝΗ ΑΜΟΙΒΗ (χωρίς ΦΠΑ) : F=				

ANNEX V: Binding Prices for all PMO members



ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΓΙΑ ΤΑ
ΚΑΤΑΣΚΕΥΑΣΤΙΚΑ ΕΡΓΑ ΤΗΣ ΟΛΘ Α.Ε.

ΔΕΣΜΕΥΤΙΚΗ ΟΙΚΟΝΟΜΙΚΗ ΠΡΟΣΦΟΡΑ

ΤΙΤΛΟΣ ΔΙΑΓΩΝΙΣΜΟΥ: «ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΕΡΓΩΝ ΤΗΣ ΟΛΘ Α.Ε.

»

ΠΙΝΑΚΑΣ ΑΜΟΙΒΩΝ

Σελίδα 1 από 5



**ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΓΙΑ ΤΑ
ΚΑΤΑΣΚΕΥΑΣΤΙΚΑ ΕΡΓΑ ΤΗΣ ΟΛΘ Α.Ε.**

ΔΕΣΜΕΥΤΙΚΗ ΟΙΚΟΝΟΜΙΚΗ ΠΡΟΣΦΟΡΑ

ΔΗΛΩΣΗ ΟΙΚΟΝΟΜΙΚΗΣ ΠΡΟΣΦΟΡΑΣ

Ο(οι) υπογράφων(οντες)

.....
.....

ενεργών(ούντες) ως νόμιμος(οι) εκπρόσωπος(οι) της εταιρείας με την επωνυμία:

.....
.....

δηλώνουμε και προσφέρουμε τα παρακάτω:

Η Εταιρεία/οι Εταιρείες που εκπροσωπούμε προκειμένου να διαμορφώσουν τον Πίνακα Αμοιβών τους τους για την εκτέλεση της παροχής υπηρεσιών με τίτλο «**ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ ΤΗΣ ΟΛΘ Α.Ε.**» μελέτησαν με προσοχή και έλαβαν υπ' όψη τους τα τεύχη του διαγωνισμού.

Σελίδα 2 από 5



**ΥΠΗΡΕΣΙΕΣ ΤΕΧΝΙΚΟΥ ΣΥΜΒΟΥΛΟΥ ΡΜΟ
ΓΙΑ ΤΑ ΚΑΤΑΣΚΕΥΑΣΤΙΚΑ ΕΡΓΑ ΤΗΣ ΟΛΟ Α.Ε.
ΠΙΝΑΚΑΣ ΑΜΟΙΒΩΝ**

ΚΩΔ.	ΘΕΣΗ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΤΙΜΗ ΜΟΝΑΔΟΣ ΑΝΑ ΑΝΘΡΩΠΟΜΗΝΑ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΑΜΟΙΒΗ
		(Ολογράφως σε ευρώ χωρίς ΦΠΑ)	ΕΥΡΩ (χωρίς ΦΠΑ)
PMO1.1	Project Director		
PMO1.2	Design Manager		
PMO1.3	Project Coordinator		
PMO1.4	Construction Manager		
PMO1.5	FM Director		
PMO1.6	FM Project Manager		
PMO1.7	PMIS Manager		
PMO1.8	Project Controls Manager		
PMO1.9	Cost Manager		
PMO1.10	QA/QC Manager		
PMO1.11	HSE Manager		
PMO1.12	Project Engineer		
PMO1.13	Jr. Project Engineer		
Ομάδα PMO FMC Team			
PMO.1.5	FM Director		
PMO.1.6	FM Project Manager		
PMO2.1	FM Electrical Engineer		
PMO2.2	FM Mechanical Engineer		
PMO2.3	FM Civil Engineer		
PMO2.4	Maintenance Planner		
PMO2.5	CMMS Administrator		
PMO2.6	FM Administrator		
Ομάδα PMO Backstopping Resources			
PMO3.1	Project Controls Manager		
PMO3.2	Scheduler		
PMO3.3	Cost Manager		
PMO3.4	Cost Engineer		
PMO3.5	QA/QC Manager		
PMO3.6	Sr. Contracts Manager		
PMO3.7	Contracts & Commercial Engineer		
PMO3.8	Contracts Specialist & Claim Support		

Σελίδα 3 από 5

ΚΩΔ.	ΘΕΣΗ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΤΙΜΗ ΜΟΝΑΔΟΣ ΑΝΑ ΑΝΘΡΩΠΟΜΗΝΑ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΑΜΟΙΒΗ
		(Ολογράφως σε ευρώ χωρίς ΦΠΑ)	ΕΥΡΩ (χωρίς ΦΠΑ)
PMO3.9	Hospitality Projects Permitting Expert		
PMO3.10	Sr. Marine Engineer		
PMO3.11	Marine Engineer		
PMO3.12	Sr. Civil/Structural Engineer		
PMO3.13	Civil/Structural Engineer		
PMO3.14	Sr. MEP Engineer		
PMO3.15	MEP Engineer		
PMO3.16	HSE Manager		
PMO3.17	HSE Inspector		
PMO3.18	BIM Manager		
PMO3.19	BIM Expert		
PMO3.20	Geotechnical Expert		
PMO3.21	Landscape Specialist		
PMO3.22	Logistics & Site Interface Manager		
PMO3.23	Sr. Environmental Expert		
PMO3.24	Sr. Transportation Specialist		
PMO3.25	Sr. Architect Engineer		
PMO3.26	Architect Engineer		
PMO3.27	Sr. Infrastructure Engineer		
PMO3.28	Infrastructure Engineer		
PMO3.29	ICT Expert		
PMO3.30	IT Expert		
PMO3.31	Sr. PMIS Specialist		
PMO3.32	Surveyor Topographic/ Expert		
PMO3.33	Roads/Pavements Expert		
PMO3.34	AutoCAD Specialist		
Ομάδα PMO Project Site Teams			
PMO4.1	Project Manager		
PMO4.2	Sr. Scheduler		
PMO4.3	Scheduler		
PMO4.4	Sr. Quantity Surveyor		
PMO4.5	Quantity Surveyor		
PMO4.6	Document Control Admin Support		
PMO4.7	Secretary		
PMO4.8	Sr. Resident Engineer		

Σελίδα 4 από 5

ΚΩΔ.	ΘΕΣΗ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΤΙΜΗ ΜΟΝΑΔΟΣ ΑΝΑ ΑΝΘΡΩΠΟΜΗΝΑ	ΠΡΟΣΦΕΡΟΜΕΝΗ ΑΜΟΙΒΗ
		(Ολογράφως σε ευρώ χωρίς ΦΠΑ)	ΕΥΡΩ (χωρίς ΦΠΑ)
PMO4.9	Resident Engineer		
PMO4.10	Sr. Marine Superintendent		
PMO4.11	Marine Superintendent		
PMO4.12	Jr. Marine Superintendent		
PMO4.13	Sr. Civil Superintendent		
PMO4.14	Civil Superintendent		
PMO4.15	Jr. Civil Superintendent		
PMO4.16	Sr. MEP Superintendent		
PMO4.17	MEP Superintendent		
PMO4.18	Jr. MEP Superintendent		
PMO4.19	Sr. Architect Superintendent		
PMO4.20	Architect Superintendent		
PMO4.21	Jr. Architect Superintendent		
PMO4.22	Sr. QA/QC Engineer		
PMO4.23	QA/QC Engineer		
PMO4.24	HSE Engineer		
PMO4.25	Sr. Surveyor Engineer		
PMO4.26	Surveyor Engineer		

ANNEX VI: PMO Core Team Member Solemn Declaration Template



ΥΠΕΥΘΥΝΗ ΔΗΛΩΣΗ (άρθρο 8 Ν.1599/1986)

Η ακρίβεια των στοιχείων που υποβάλλονται με αυτή τη δήλωση μπορεί να ελεγχθεί με βάση το αρχείο άλλων υπηρεσιών (άρθρο 8, παρ. 4 Ν. 1599/1986)

ΠΡΟΣ ⁽¹⁾ :	ΟΛΘ						
Ο – Η Όνομα:				Επώνυμο:			
Όνομα και Επώνυμο Πατέρα:							
Όνομα και Επώνυμο Μητέρας:							
Ημερομηνία γέννησης ⁽²⁾ :							
Τόπος Γέννησης:							
Αριθμός Δελτίου Ταυτότητας:				Τηλ:			
Τόπος Κατοικίας:			Οδός:			Αριθ:	ΤΚ:
Αρ. Τηλεομοιότυπου (Fax):				Δ/νση Ηλεκτρ. Ταχυδρομείου (E-mail):			

Με ατομική μου ευθύνη και γνωρίζοντας τις κυρώσεις ⁽³⁾, που προβλέπονται από της διατάξεις της παρ. 6 του άρθρου 22 του Ν. 1599/1986, δηλώνω ότι:

Ως μέλος της Core Team του PMO της Εταιρείας..... απασχολούμαι με
συνεργασία πλήρους απασχόλησης με την για χρονικό διάστημα μηνών
μέχρι σήμερα.

A ⁽⁴⁾

Ημερομηνία: / / 2023

Ο – Η Δηλών

(Υπογραφή)

(1) Αναγράφεται από τον ενδιαφερόμενο πολίτη ή Αρχή ή η Υπηρεσία του Δημόσιου τομέα, που απευθύνεται η αίτηση.

(2) Αναγράφεται ολογράφως.

(3) «Όποιος εν γνώσει του δηλώνει ψευδή γεγονότα ή αρνείται ή αποκρύπτει τα αληθινά με έγγραφη υπεύθυνη δήλωση του άρθρου 8 τιμωρείται με φυλάκιση τουλάχιστον τριών μηνών. Εάν ο υπαίτιος αυτών των πράξεων σκόπευε να προσπορίσει στον εαυτόν του ή σε άλλον περιουσιακό όφελος βλάπτοντας τρίτον ή σκόπευε να βλάψει άλλον, τιμωρείται με κάθειρξη μέχρι 10 ετών.

(4) Σε περίπτωση ανεπάρκειας χώρου η δήλωση συνεχίζεται στην πίσω όψη της και υπογράφεται από τον δηλούντα ή την δηλούσα.

ANNEX VII: Backstopping Team Member Solemn Declaration Template



ΥΠΕΥΘΥΝΗ ΔΗΛΩΣΗ

(άρθρο 8 Ν.1599/1986)

Η ακρίβεια των στοιχείων που υποβάλλονται με αυτή τη δήλωση μπορεί να ελεγχθεί με βάση το αρχείο άλλων υπηρεσιών (άρθρο 8, παρ. 4 Ν. 1599/1986)

ΠΡΟΣ ⁽¹⁾ :	ΟΛΘ						
Ο – Η Όνομα:				Επώνυμο:			
Όνομα και Επώνυμο Πατέρα:							
Όνομα και Επώνυμο Μητέρας:							
Ημερομηνία γέννησης ⁽²⁾ :							
Τόπος Γέννησης:							
Αριθμός Δελτίου Ταυτότητας:				Τηλ:			
Τόπος Κατοικίας:			Οδός:			Αριθ:	TK:
Αρ. Τηλεομοιοτύπου (Fax):				Δ/ση Ηλεκτρ. Ταχυδρομείου (E-mail):			

Με ατομική μου ευθύνη και γνωρίζοντας τις κυρώσεις⁽³⁾, που προβλέπονται από της διατάξεις της παρ. 6 του άρθρου 22 του Ν. 1599/1986, δηλώνω ότι:

Ως μέλος της Ομάδας του ΡΜΟ για τα backstopping/FMC services της Εταιρείας.....
 απασχολούμαι με συνεργασία πλήρους απασχόλησης με την για χρονικό διάστημα
 μηνών μέχρι σήμερα.

A⁽⁴⁾

Ημερομηνία: / / 2023

Ο – Η Δηλών

(Υπογραφή)

(1) Αναγράφεται από τον ενδιαφερόμενο πολίτη ή Αρχή ή η Υπηρεσία του δημόσιου τομέα, που απευθύνεται η αίτηση.

(2) Αναγράφεται ολογράφως.

(3) «Όποιος εν γνώσει του δηλώνει ψευδή γεγονότα ή αρνείται ή αποκρύπτει τα αληθινά με έγγραφη υπεύθυνη δήλωση του άρθρου 8 τιμωρείται με φυλάκιση τουλάχιστον τριών μηνών. Εάν ο υπαίτιος αυτών των πράξεων σκόπευε να προσπορίσει στον εαυτόν του ή σε άλλον περιουσιακό όφελος βλάπτοντας τρίτον ή σκόπευε να βλάψει άλλον, τιμωρείται με κάθειρξη μέχρι 10 ετών.

(4) Σε περίπτωση ανεπάρκειας χώρου η δήλωση συνεχίζεται στην πίσω όψη της και υπογράφεται από τον δηλούντα ή την δηλούσα.