

SUPPORTING DOCUMENTS AND ADDITIONAL INFORMATION

Supporting documents

1. Each application shall be accompanied by:

- Copy of the vehicle's registration
- Copy of the Identity Card

2. Applications of specific categories of traders shall be accompanied by the corresponding additional supporting documents:

A. Customs agents

- Copy of an official document certifying the status of trader (Diploma of Customs Officer)
- Applicants who are not members of the customs clearance association are required to furnish a copy of an official certification document of their status.

B. Shipping agents

- Copy of an official document certifying the status of the trader (e.g. license to practice as a Shipping Agent)

C. Crews (service boats, tugs, other supporting vessels)

- Copy of the crew lists (for seafarers) or of seaman's registration book

D. Employees of Customs and Shipping agents, Transport companies, Freight Forwarders, Rental Spaces and employees' offices within ThPA S.A.

- Solemn Declaration by the employer, legal representative of the company operating within ThPA S.A. that the applicant with the vehicle with registration number..... works on a permanent basis within the Land Zone of ThPA S.A. and in this capacity, he must be granted an entry/parking permit

E. ThPA S.A. Pensioners

- In case a trader is not on the list of ThPA S.A. pensioners, the applicant shall submit a solemn declaration that he is a pensioner of ThPA S.A., which will be evaluated together with the other supporting documents.

*Note:

If the car registration is in the name of a person other than the person driving it, the owner of the vehicle shall submit a solemn statement which will be accompanied by the authentication of his signature by the KEP/Police/Customs stating the following:

“I allow with the ID no..... to drive my vehicle with the car registration , within the facilities of ThPA S.A.”

In case of co-ownership, the above procedure is not required.

Additional information

1. The invoice for the payment of the price for the issue of the entry/parking permit will be sent electronically to the email address stated in the Application.
Alternatively, the following possibilities are available:
 - Those who wish to receive the invoice electronically must visit the page <http://portal.thpa.gr/customers/> and fill in their business details and the e-mail addresses (up to five) where they wish to receive the invoices.
 - Those who wish to receive the invoice printed shall make a request to Mrs. Chrysa Paraskevopoulou (2310-593172, port.parking@thpa.gr)
2. Payment of the invoice can be made via bank transfer, using DIAS automatic payment channels (payments using a RF code).